

1) Schedule of all medical board may be updated.

- 6-7 no of boards (IME, LA, alternate job, special leave for executive per month.
- Each board includes 3-4 days (investigation+ board+ preparation and sending of results).
- Board is usually done on week days i.e. Monday, Tuesday, Wednesday, Thursday and Friday.
- 2 boards per week.
- Age assessment board is done as per availability of radiologist Dr. Dutta.

2) Details of empanelled hospital to be published and updated time to time –  
File in the – PDF.

3) Department Structure and list of executives

CHD ( Central Hospital Dhanbad)	Medical, Personnel, Finance, M.M, E&M
Peripheral Hospital/ Regional Hospital	Medical, Other all under G.M office

4) Details of month wise reimbursement of CPRMSE/CPRMSNE to be update in two different tab.

Ans:- CPRMS-NE Date under awaited.

5) Relevant SOP in file:-

6) Emergency contact Number:-32622030 69/67/68/63

7) All regional hospital -> all the doctors attend OPD every day, from them 1 -2 doctors attend emergency duty ( According to their Roster and Timing of Shift )

8) Facility available at CHD and all other hospital to be updated.

Ans :- OPD, IPD, Emergency (24x7), OT.

9) Year Expenditure details (Head Wise) to be uploaded.

10) OPD schedule of doctor at CHD to be Published and updated time to time.

Ans:- Doc File :-

CMS Office HQ BCCL			
Medical Department HQ	Executive name	Designation	Work Assigned
Medical HQ	DR. PUNAM DUBEY	CMS	
	DR.MITA SINGH	Dy.COM	Referral Order
	DR. AJITESH KUMAR	Dy.MS	CPRMSE, CISF, FD' Calculation other
Personnel	Mr. VINIT KUMAR SINHA	MANAGER (PERSONNAL)	1 <sup>st</sup> Half CHD 2 <sup>nd</sup> Half CMS office
Finance	SUPRIYA KUMAR MAZUMDAR	SR.MANAGER (FINANCE)	
	KARUNAMOY MUKHERJEE	SR. OFFICER(FINANCE)	
	GINISHA VERMA	ASST. MANAGER(FINANCE & ACCOUNTS)	CPRMSE CELL
	CHARULATHA	ASST. MANAGER(PERSONNEL)	CPRMSE CELL