How to apply:

i. Interested candidates meeting the above requirements may apply ONLINE and upload scanned copy of following certificates in BCCL Online application portal in career page of BCCL website (www.bcclweb.in under Menu>info bank>careers in BCCL):-

ii. All the fields in the form needs to be filled up.

    a. Name of Applicant: As per SSLC/Matriculation Mark Sheet.

    b. Father's/Mother's Name: As per SSLC/Matriculation Mark Sheet.

    c. Date of Birth: As per Birth Certificate/SSLC/Matriculation Mark Sheet in format as **DD/MM/YYYY**.

    d. **Passing month** and **year** of Academic qualification should be filled as per mentioned in the passing certificate of the applicant.

iii. Recent passport size color photograph.

iv. Scanned image of candidate's signature (in dark blue or black ink).

v. Proof of Date of Birth (Birth Certificate (or) SSLC/Matriculation Mark Sheet).

vi. Copy of AADHAR Card.

vii. Copy of PAN card

viii. Mark sheet of passing professional program (all groups), Executive program (all groups), 12th and 10th exams.

ix. Category Certificate (in case of candidates belonging to SC/ST/OBC- NCL categories) (optional).

x. Certificate of 30 days EDP (Executive Development Programme) Completion.

xi. In support of educational qualification(s) and mandatory training (s) all documents are to be arranged in **chronological order from point (v to x)** in a **single pdf file** and to be uploaded.

xii. Candidates are requested to ensure that only legible **self-attested** documents are uploaded.

xiii. Scrutiny of applications for short listing of candidates will be solely based on documents/certificates uploaded by the candidates at the time of registration/submission of application though online mode.

xiv. Before registering/applying online, the candidates should ensure that they have a valid email ID, which should remain valid

till the selection of trainee process is completed.

xv. After submitting the application though online mode, a Registration-Cum- Application Form will be generated. Candidates are required to take a print out of the same and should submit along with copies of other uploaded documents at the time of certificate verification.

xvi. No manual/paper applications will be entertained directly.

xvii. Candidates are advised to carefully review the application form to ensure all required fields are filled correctly before submitting. Please note that once the application is submitted, no further changes can be made.

xviii. The size and format of the documents to be uploaded are as follows:

Documents	File Type	File size not exceeding
Passport size photo (3.5 cm width x 4.5 cm height)	JPEG	50 KB
Good quality image of candidate's signature (in dark blue or black ink) (3.5 cm width x 1.5 cm height)	JPEG	50 KB
Proof of Date of Birth (Birth Certificate (or) SSLC/Matriculation/HSC Mark Sheet)	PDF	Single file upto 5 MB
Copy of Aadhar Card		
Copy of PAN card		
Mark sheet for passing professional program (all groups), Executive program (all groups), 12th and 10th		
Copy of category Certificate (applicable to SC/ST/ OBC-NCL categories only)		
Certificate of 30 days EDP Completion		