
 <p>5 DECADES OF UNEARTHING ENERGY</p>		<p>भारत कोकिंग कोल लिमिटेड (कोल इण्डिया लिमिटेड की एक अनुसंगी कंपनी) BHARAT COKING COAL LIMITED (A Subsidiary of Coal India Limited) (एक मिनीरत्ना कंपनी / A Mini Ratna Company) (भारत सरकार का उपक्रम / A Government of India Undertaking)</p> <p>कर्मचारी स्थापना विभाग</p>
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Ref No-BCCL/PA-V/Departmental Selection/2025/

8309 - 8311

Date- 10-07-25

INTERNAL NOTIFICATION

Applications are invited from the departmental candidates, possessing Minimum qualification, required for selection to the under mentioned post, to fulfil the vacancy as per MPB 2024-25:

Post/Minimum Qualification:

S.No.	Post & Grade	Minimum Qualification
1.	Trainee Ward Boy/Aya Cat. I	a) Must be literate b) Having aptitude in the job

Terms and Conditions:

- The admissibility of application of a candidate shall be subject to the following conditions:-
 - Only permanent employees who have fulfilled the minimum prescribed qualification as mentioned against the post, as on 30.09.2024 may apply.
 - Employees belonging to the following undermentioned posts will not be eligible to apply for the above mentioned posts:
 - Employees appointed on the basis of ITI certificate, Diploma Certificate and other Technical Certificates in the Company.
 - Employees under essential categories viz. Dozer Operators, Dumper Operators, Shovel Operators, Pay Loader Operators, Grader Operators, Driller Operators, Dragline Operators and other HEMM Operators.
 - Electrical Supervisors, Electricians, EP Electricians of E&M and Excavation cadre.
 - Mining Supervisory Personnel, Survey personnel and other statutory personnel.
 - Medical and paramedical staffs viz. Staff Nurse, Lab. Technician, X-ray Technician, Pharmacist, ECG Technician, Tech Audiometry, Tech. Refraction/Optomety, Tech. Dental, Tech. Dietician, Physiotherapist, and Dresser etc.
 - Employees already in ministerial cadre, accounts cadre, civil engineering & driver.
 - Security Personnel including trainees deployed in Security.
 - Any other shortage category/employees.

8309/10/25

- c) Trainees are not eligible to apply.
 - d) Candidate must have minimum "GOOD" CR rating for the completed year of service and in case of candidates who have completed more than 03 years of service, then CR rating for last 03 years will be required.
 - e) Vigilance / Departmental Clearance of the candidate shall be "Clear".
2. The Selection of candidate shall be subject to vacancy as per the Approved Manpower Budget of BCCL in force at the time of final selection.
 3. Applicants will be called for the trade/selection test on the date and venue decided by NEE Dept., HQ.
 4. On the basis of marks obtained in the selection test a panel will be prepared:
 - a) In case two or more candidates secure equal marks in the test, the date of appointment will be taken into consideration for determining the seniority of the candidate.
 - b) Even after considering the date of appointment the tie persists, the DOB of the candidate shall be taken into consideration for determining the final seniority and the candidate senior in age will be kept above in the panel.
 5. Final Merit list will be drawn from the panel as per vacancy position, norms, Cadre Scheme, Vigilance clearance, etc. and the name of eligible candidates will be recommended as per the merit list.
 6. Reservation quota for SC/ST/PWD candidates shall be considered as per govt. norms/ guidelines.
 7. Candidate shall note that at any stage of selection or later, if he/she is found indulging in any misconduct, the candidature will be summarily rejected and disciplinary action will be initiated as per the Certified Standing Orders.
 8. Director (Personnel), BCCL reserves the right to modify/ alter/ restrict/ cancel the selection process, at his discretion without assigning any reasons whatsoever. The decision of Director (Personnel), BCCL shall be final.
 9. Selected candidates could be posted in any Area/Unit/HQ Establishment of BCCL.
 10. Candidates are required to bring the Identity card bearing the photograph of the candidate, issued by the company for appearing in the Trade test.
 11. Any amendment/modification relating to this internal notification will be notified on BCCL website only. Candidates are advised to check the BCCL website regularly.
 12. In case of any doubt, English Version of Internal Notification will be treated as final and valid.



How to Apply:

1. Eligible candidates are advised to apply in the prescribed application for selection to the post. The application format may be downloaded from BCCL website i.e www.bcclweb.in----->infobank----->careers in bccl.
2. Candidates are advised to go through the terms and conditions of the notification carefully, assessing his/her eligibility in accordance with the qualification, caste, other norms etc.
3. **Please attach self-attested copies of all relevant documents from the following list :**
 - a) Documents pertaining to employment.
 - b) Experience certificate of working in Aya/Ward boy.
 - c) Valid Certificate issued by the competent authority (if applicable) in case of SC/ST/PwD.
4. Incomplete applications or applications received after the due date or without signature of the candidate/ without relevant documents/ not through proper channel will be rejected.

Important Dates

Start Date of Submission of Applications	11.07.2025
Last Date of receipt of Applications at Area/HQ unit.	25.07.2025
Last Date of receipt of Applications with all relevant documents at NEE Dept, BCCL, HQ	01.08.2025

Encl: 1. Application Proforma
2. Format of Undertaking

Copy to (through E-mail)

1. All Area GMs, BCCL
2. All GMs/HoDs, BCCL HQ

Assent
10/07/2025
Dy. GM (HR/NEE)
25/07/2025

3. GM (System) - For uploading the notification on BCCL website please.
4. GM, Washery Division
5. CMO(I/C),CHD, KNH, RHB
6. All APM, BCCL- For wider circulation. Further the details furnished by the employee in his/her application must be verified from his/her Service Records and certified by the concerned Personnel Executive.
7. APMs/AMOs- All Area, BCCL
8. Manager(P)/NEE
9. I/C Sinidih workshop, CWEB, Ekra Central Store, Golakdih workshop, BTA
10. Notice Board- HQ/ Concerned File.