

भारत कोकिंग कोल् लिमिटेड
कोल इंडिया लिमिटेड का एक अंग
कोयला भवन् धनबाद झारखण्ड 826 005
Corporate Identity No:
U10101JH1972GO1000918



Bharat Coking Coal Limited
(A Subsidiary of Coal India Limited)
Koyla Bhawan, Dhanbad- PIN - 826005
(JHARKHAND)
Corporate Identity No:
101JH1972GO1000918

ENTERING DATE OF WAGES PAYMENT (FREEZING OF WAGES DETAILS)

THIS OPTION HAS TO BE ADMINISTERED BY UNIT/SUB AREA/AREA NODAL OFFICER TO ENTER THE DATE OF WAGES PAYMENT AND DATE OF DEPOSIT OF PF CONTRIBUTION IN RESPECT OF ANY WORK ORDER FOR ANY MONTH (WAGE PERIOD) UPON RECEIVING THE PROOF.

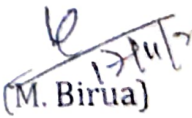
ONCE THE ABOVE DATES ARE ENTERED BY ADMINISTRATOR LOGIN, THE WAGES DETAILS SHALL BE FROZEN IN CLIP AND BECOMES UNEDITABLE.

- Login into the portal (as per steps at 1 above)
- In the menu on left side, click on "WORKMAN WAGESPAYMENT"
- Enter the name of contractor (AUTO FILL option has been provided)
- The next tab will show drop-down list of all approved work-orders of the selected contractor
- Select the desired work-order from the drop-down list & select Month and Year
- Click on "GET PAYMENT DETAILS" & click on "DISPLAY WAGE DETAILS"

Enter "BANK DEPOSIT DATE" and "PF DEPOSIT DATE" after verifying the DOCUMENTS and click on SUBMIT

This is for your kind information and necessary action.

Yours faithfully


(M. Birua)

HOD CLMC/Member Secretary

Copy To:
D(P), BCCL.