

**Bharat Coking Coal Limited****A Mini Ratna Company**

(A Subsidiary of Coal India Limited)

(A GOVT. OF INDIA UNDERTAKING)

Koyla Bhawan, Koyla Nagar, Post- B.C.C.L. Township,

DHANBAD-826005 (Jharkhand)

OFFICE OF THE GENERAL MANAGER (MM)

Phone No. 0326-2230181 Fax No. 0326-2230183

CIN: U10101JH1972GOI000918

(UNDER JURISDICTION OF DHANBAD/JARKHAND COURT ONLY)

Ref.: BCCL/PUR/316005/Photocopier Paper/16-17/175

Date 17-02-2017

To,
M/s RADEX STATIONERY INDIA PVT. LTD.,
1st Floor, Jeevan Vihar Building,
Parliament Street,
New Delhi – 110001

REGD POST

VENDOR CODE: 1/01/M/S/039
PAN No – AADCR4126Q

Dear Sirs,

Sub: Supply of Photocopier paper

Ref:1.Our tender no. BCCL/ PUR /MSME/ Paper/16-17/35

Date: 30-07-2016, opened on 29.08.2016 (Tender ID no. 2016_BCCL_44563_1)

2. Your offer vide bid no.128404 on coal India portal and subsequent correspondence against our above referred tender.

Dear Sirs,

With reference to the above, we for and on behalf of BCCL hereby place PURCHASE ORDER on you for supply of following item at following price, terms and conditions and as per General terms and conditions of NIT.

SL.NO	ITEM DESCRIPTION	UM	QTY.	UNIT BASIC RATE(RS)/Pkt	Total Value (RS.)
1	XEROX PAPER A-4 Size ,500 sheets in a pkt.2.3 Kg, 75 GSM	One Pkt containing 500 sheets	5000 pkts	146.42	
	CST @5%			7.32	
	Freight			7.94	
	Total unit cost per Pkt			161.68	
	Total for 5000 Pkts				8,08,400.00

(RUPEES EIGHT LAKHS EIGHT THOUSAND AND FOUR HUNDRED ONLY)

Sd/-

Sd/-

Terms and conditions:

1.PRICE: FIRM and FOR destination basis inclusive of packing, forwarding, freight and insurance charges.

2.EXCISE DUTY: Not Applicable .If applicable during pendency of the contract, the same shall be borne by you.

3.SALES TAX:CST Shall be Payable extra at actuals as applicable within the stipulated delivery schedule. Present rate of CST is @ 5%.

4.PAYMENT TERMS: 100% Payment shall be made within 21 days of receipt and acceptance of the materials by the consignee or from the date of receipt of bills by the consignee whichever is later.

5.DELIVERY PERIOD: Supply shall be completed within 30 days. Delivery period shall be reckoned from the 10 days after issue of supply order. However, the delivery period may be improved upon.

6.SECURITY DEPOSIT:Exempted being NSIC registered.

7.PAYING AUTHORITY: H.O.D (F)(Pay), Koyla Bhawan, Dhanbad.

8. CONSIGNEE: DY GM(Admn),BCCL HQ, Koyla Bhawan, Dhanbad

9.INSPECTION:Final inspection shall be arranged by the consignee after receipt of the material at destination site.

NOTE : You will ensure safe & sound delivery of stores at consignee's end .

10.PENALTY FOR FAILURE TO SUPPLY IN TIME: The delivery of stores stipulated in Purchase order shall be deemed to be of the essence of the contract and delivery of the stores must be completed by the date specified. No materials should be supplied beyond the specified delivery period, unless specific approval has been obtained from the purchaser. In the event of failure to deliver the stores within the stipulated

date/ period in accordance with the samples and/or specification mentioned in the supply order, and in the event of breach of any terms and conditions mentioned in the supply order. Bharat Coking Coal Limited reserves the right:

a) To recover from successful tenderer, as agreed liquidated damages, a sum not less than 0.5% (half percentage) of the price of the stores which successful tenderer has not been able to supply (for this purpose part of a unit supplied will not be considered) as aforesaid for each week or part of a week during which the delivery of such stores may be in arrears limited to 10%. Where felt necessary the limit of 10% can be increased to 15% at the discretion of Head of the Materials Management Division .

b) To purchase elsewhere, after due notice to the successful tenderer on the account and at the risk of the defaulting supplier the stores not supplied or others of a similar description without cancelling the supply order in respect of consignment not yet due for supply or

c) To cancel the supply order or a portion thereof, and if so desired to purchase the store at the risk and cost of the defaulting supplier and also.

d) To extend the period of delivery with or without penalty as may be considered fit and proper. The penalty, if imposed shall not be more than the agreed liquidated damages referred to in clause (a) above.

e) To encash any Bank guarantee which is available for recovery of the penalty or

f) To forfeit the security deposit full or in part.

g) Whenever under the contract a sum of money is recoverable from and payable by the supplier, BCCL shall be entitled to recover such sum by appropriating, in part or whole by deducting any sum or which at any time thereafter may be due to the successful tenderer in this or any other contract with Bharat Coking Coal Ltd. or any subsidiary of Coal India Ltd. Should this sum be not sufficient to cover the full amount recoverable, the successful tenderer shall pay BCCL on demand the remaining

sign

✓

amount. The supplier shall not be entitled to any gain under this clause.

11. SUBMISSION OF BILL: Pre-receipted stamped original bill for 100% value in five copies along with, delivery challan in original, Guarantee/ Warranty certificate, and any other documents indicated elsewhere in the order should be submitted to the Paying Authority through Consignee only.

12. MANUFACTURER GUARANTEE / WARRANTY:

The supplier shall guarantee for the satisfactory performance of the stores for a period of 12 months from the date of receipt and acceptance.

13. PACKING: Consignment shall be supplied in suitable standard proper packing.

14. FORCE MAJEURE CLAUSE: If the execution of the supply order is delayed beyond the period stipulated in the supply order as a result of out-break of hostilities, declaration of an embargo / curfew or blockade or fire, flood, acts of nature or any other contingency beyond the supplier's control due to act of God then BCCL may allow such additional time by extending the delivery period, as it considers to be justified by the circumstances of the case and its decision shall be final.

15. LOWEST PRICE CERTIFICATE: You shall submit a certificate along with bill as stated below:

"The rates of the stores under this contract are the lowest at which we are selling to any other Customer / Govt. Deptt./ Subsidiaries of CIL/ Other PSUs"

16. PRICE FALL CLAUSE -The price charged for the Stores / Equipment supplied against the order, if placed, shall in no event exceed the lowest price at which the bidder shall sell or offer to sell the Stores / Equipment of identical description to its any other customer

during the pendency of the Contract / Supply Order. If the successful tenderer at any time during the pendency of the Contract / Supply Order sells or offers to sell such stores to any customer, at a price lower than the price stipulated in the Contract / Supply Order placed by BCCL, the successful tenderer shall forthwith notify to BCCL such reduction in sale price of stores / equipment supplied after such reduction coming into force shall stand correspondingly reduced. A certificate to this effect shall be submitted by you alongwith each supplies.

18. TRANSIT INSURANCE: Shall be arranged and covered by you for safe arrival of the materials to the consignee end at your cost and risk. You will ensure safe arrival of the consignment at consignee's stores.

All disputes will have jurisdiction of Dhanbad Court & Jharkhand High Court only.

ALL OTHER REMAINING COMMERCIAL TERMS & CONDITIONS AND TECHNICAL SPECIFICATIONS ALONG WITH SCOPE OF SUPPLY WILL STRICTLY BE AS PER OUR NIT AS CONFIRMED IN YOUR OFFER AND YOUR SUBSEQUENT LETTERS.

N.B:- This purchase order/ contract is issued with the approval of the Competent Authority. This contract is concluded with the issuance of this order.

Yours faithfully,
For & on behalf of Bharat Coking Coal Ltd.

Saqui
17/02/17
(Saquib Aftab)
AM(MM)

A.D. Santhish
17/02/17
(A.D. Santhish)
Chief Manager(MM)

Encl: Bank Mandate

INDENT & BUDGET CERTIFICATION REFERENCE

Indent no. and date	B C & F.C. No. with date
Indent No.KB/STORE/16-17/001 dated 01.04.16 I.R. No: 316005 dated 13.04.2016	BCSI no 340 .BCCL/Rev/HOD(PAY)I/C/FC/16- 17/2700/Printing & Stationery/282 dated 10.02.17 and eBC no.4472 dated 10.02.2017 for Rs. 8.08,400.00 eFC no.3902 dated 10.02.2017

Copy to:

- 1.Dy.GM(Administration), Koyla Bhawan, BCCL, Dhanbad.
- 2.H.O.D(Pay) I/C , Koyla Bhawan , BCCL, Dhanbad.
- 3.MM(Tech Cell), MM Div, Koyla Bhawan, BCCL, Dhanbad.
- 4.Master File/Office Copy
5. Shri Naresh Chaturvedi, IAS(Retd.), CL-14, Sector-II, Salt Lake, Kolkata – 700091

Sagib
17/02/17
AM(MM)

17/02/17
CM(MM)